New York State Department of State Division of Code Enforcement and Administration

41 State Street Albany, NY 12231 Ph:(518)-474-4073 FAX:(518)-486-4487 www.dos.state.ny.us Submit by Email

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Reporting Year:

2007

19 NYCRR PART 1203

UNIFORM CODE: MINIMUM STANDARDS FOR ADMINISTRATION AND ENFORCEMENT Annual Local Code Administration and Enforcement Report

In accordance with 19 NYCRR PART 1203.4 Program Review and Reporting					
	GENERALINI	ORMATION			
Jurisdiction VILLAGE OF POTSDAM	1	Name of Code Offi	icial JOHN F. HILL		
Address 2 PARK STREET		Title of Code Official CODE ENFORCEMENT OFFICIAL			
City/Town/Villiage: POTSDAM		Code Official DOS Certification # 0799-7256B			
Zip/Postal Code 13676		E-mail Address:	JHILL@VI.POTSDAM.NY.I	JS	
County: ST. LAWRENCE		Phone Number:	1-315-265-7678		
List of additional Code Enforcement	Officials Enforcing the Uni	form Code and Energ	y Code within your Jurisdicti	on:	
Name	Title	E-mail Adı	dress DOS CEO C	ertification#	
SEE ATTACHMENT				17 - 12 - 13 - 13 - 14 - 14 - 14 - 14 - 14 - 14	
(use attachment if necessary)	7 THE STATE OF THE		73. N. Miller Marie Mari	100 m - mpaga 1750, 200 s kananananan merenggangkanas kalas sebagai	
19 NYCRR PART 1203.2	LOCAL LAW, OR	DINANCE, REGUL	ATION		
Please list the local law, ordinance or o administration and enforcement of the Building Code and Energy Conservatio	New York State Uniform Fir	e Prevention and	CHAPTER 94 - VILLAGE COD)E	
19 NYCRR PART 1203.3(a)	PERMITS (Num	ber of permits issued for	this reporting year:)		
1. New One or Two family residences:	1		dditions, alterations or repairs on ing buildings for all occupancies:	174	
New Commercial/Industrial buildings:	3		other permits (pools, sheds, ss, and etc.)	32	
3. New Hazardous occupancies (H):	0		umber of Certificates of upancy issued for all occupancies:	3	
4. New Multiple Residences R occupancies:	0		umber of Certificates of pliance issued for all occupancies:	172	
19 NYCRR PART 1203.3(c)	STOP WORI	CORDERS			
9. Number of Stop work orders issued for rep	porting year:		3	•	
19 NYCRR PART 1203,3(e)	NOTIFICATION OF I	FIRE OR EXPLOSE	ON CHARLES OF THE		
10. Have procedures been established for n fire or explosion involving any structural dar	otification by the chief of your f nage, fuel burning appliance, cl	ire department(s) regard nimney or gas vent:	ing Yes		
19 NYCRB PART 1203,3(f)	UNSAFE STRUCTUR	RES AND EQUIPM	ENT		
11. Have procedures been established for ide	entifying and addressing unsafe	structures and equipme	nt: Yes		

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Reporting Year: 2007				Jurisdictio)n	VILLAGE OF POT	rsdam .
19 NYCRR PART 1203.3(g)	OPERATIN	G PERMI	TS: (Num	ber of operating p	ermits is	sued for this reporting year.	
12a. Manufacturing, storing or handling in quantities exceeding those listed 2703.1.1(2), 2703.1.1(3) or 2703.1.1(4), York State (see 19 NYCRR Part 1225);	in Tables 2703	3.1.1(1),	0			ing one or more areas of pul pant load of 100 persons or	
12b. Hazardous processes and activit limited to, commercial and indust produce combustible dust as a byp ripening, and waste handling:	rial operations	which	0	may pose a su safety, as dete	ubstantia ermined l or accou	ise or occupancy classification I potential hazard to public by the government or agenomable for administration and iform Code	у 0
12c. Use of pyrotechnic devices in asse	mbly occupanci	ies;	0	12f . Other:	0	Please Specify:	
19 NYCRR PART 1203-3(h) FII	RE SAFETY	AND PRO	OPERTY	MAINTENA	NCE IN	ISPECTIONS:	
Buildings containing an Area	of Public As	sembly (w	ith occupa	nt load of 50 or m	nore and	not an accessory use)	
13a. Number of buildings in this jurisdic	ction:	54	13	Bb. Number of bu	ildings in	spected in this jurisdiction:	54
Buildings containing Multiple Dwellings (not including dormitories):							
14a. Number of buildings in this jurisd	iction :	123	14b.	Number of build	ings insp	ected in this jurisdiction:	123
Commercial/Industrial building	ngs (not incl	uded abo	ve):				*
15a. Number of buildings in this jurisdiction: 209 15b. Number of buildings inspected in this jurisdiction: 209						209	
19 NYCRR PART 1203 ENERGY CODE COMPLIANCE							
16. Has your municipality adopted mor	e restrictive req	uirements to	the New Y	ork State Energy	Conserva	ation Construction Code ?	
Yes, Residential only	Yes, Commercia	l only	Yes	, Commercial and	i Residen	tial	No
17. Has your municipality adopted Gree	en or Sustainable	e Building St	andards fo	or construction?			
Yes, Residential only Yes, Commercial only Yes, Commercial and Residential No							
18. Please check any of the following p	rocedures that y	our municip	ality uses t	o ensure complia	nce with	the Energy Code ? (check al	l that apply)
Field inspections Plan I	Reviews	Software	Report/Pri	nt-out	X Comp	oliance Check List	
Other (Please Specify):		Control of the Contro	······································		ACCOMPANION AND A ACCAMPANION A		

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Annual Local Code Administration and Enforcement Report

In accordance with 19 NYCRR PART 1203.4 Program Review and Reporting

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Reporting Year:	2007		Jurisdiction	VILLAGE OF PO	TSDAM	
19 NYCRR PART 1203		ENERGY COD	E COMPLIANCE			
19. On avarage, how many s	site inspecctions does yo	ur municipality conduc	t for Energy Code com	pliance for each new residential b	ouilding?	
O 0 O 1	2	○ 3	○ 4 or ı	more		
20. On avarage, how many	site inspecctions does yo	ur municipality condu	ct for Energy Code cor	npliance for each new commercia	l building ?	
O 0 O 1	2	C 3	C 4 or	more		
21. Based on your municipa (rank in order 1 to 6, 1 being			npliance is submitted r	nost often for Residential constru	ction?	
Software RESCheck	2 Tra	de-off Method	4	Prescriptive Method	1	
Other Software Method	5 Wo	rksheets (DOS Website	3	Energy Analysis Method	6	
22. Based on your municipalities records, what method of Energy code Compliance is submitted most often for Commercial construction? (rank in order 1 to 6, 1 being the most used method)						
Software COMCheck 3	Tra	de-off Method	2	Prescriptive Method	6	
Other Software Method 5	Wo	orksheets (DOS Website	2) 4	Energy Analysis Method	1	
23. Are requirements for compliance with the Energy Conservation Construction Code a part of the application for a building permit?						
Yes, Residential only Yes, Commercial only Yes, Commercial and Residential No						
19 NYCRR PART 1203.3(i)		UNIFORM CO	DE COMPLAIN	TS	Sandanae o Olescolas	
24. Total number of all registered Uniform Code related complaints received for this reporting year: 25. Total number of all registered Uniform Code related complaints acted upon for this reporting year:						
19 NYCRR PART 1203,3(i) ENERGY CODE COMPLAINTS						
26. Total number of all regis related complaints received		0		f all registered Energy Code acted upon for this reporting	0	
19 NYCRR PART 1203.3(j)		RECOR	D KEEPING			
28. Has a system of records of the features and activities specified in 19 NYCRR 1203.3(a) through (i) been established and maintained:						
Name and Title of person completing this form: JOHN F. HILL						
E-mail Address: JHILL@VI.POTSDAM.NY.US Phone: 315-265-7678						
Signature: Date: Jan 2, 2008 Signature not required when submitting this form electronically						



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Jurisdiction VILLAGE OF POTSDAM

List of additional Code Enforcement O	Ifficials Enforcing the Uniform	Code within your Jurisdiction:

Name	Title	E-mail Address	DOS CEO Certification#
WAYNE BLANCHARD	CODE OFFICIAL	WBLANCHARD@VI.POTSDAM.NY.	0592-7122B
STEPHEN DENNIS	CODE COMPLIANCE TE	SDENNIS@VI.POTSDAM.NY.US	NA
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